



Shahzad Anjum

Accounts & Finance Professional

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Portfolio & Certificates: [Click to view my Portfolio & Certificates](#)

Video Introduction: [Click to watch my 60-second Professional video intro](#)

Senior Accounts, Finance & Taxation Specialist | 20+ Years' Experience in Accounts, Taxation, Audit and Imports

Dear Sir/Madam,

With over **20 years of experience** in the Pharmaceutical, Textile and FMCG sectors, I offer a unique combination of financial governance and supply chain expertise. My core competencies are as follows:-

FBR Taxation & Compliance: Expert-level command over Sales Tax, Income Tax, and Withholding Tax (u/s 153 & 149), ensuring timely, penalty-free filings and full regulatory compliance.

- **Audit & Reporting:** Specialized in the finalization of statutory accounts, coordinating with external auditors and leading monthly internal audits with zero-discrepancy results.
- **ERP Proficiency:** Led ERP implementations (SAP, Oracle, .Net and [QuickBooks](#)), that successfully **reduced document processing times by 60%**.
- **Import Operations:** Hands-on experience in managing **L/C documentation** and coordinating with Banks/Agents achieving zero-delay port clearances and reducing import costs.
- **Cost Management:** Successfully achieved a **45% reduction in operational costs** through rigorous financial controls and improved Recovery (**Receivable**) to **improve cash flow by 50%** ([Click to view my Portfolio & Case Studies](#)).

Please download and save a copy of my CV to ensure all links are accessible. I am eager to discuss how my 20+ years of diverse experience can benefit your organization.

Sincerely,

Shahzad Anjum



Shahzad Anjum

MANAGER ACCOUNTS

PROFESSIONAL SUMMARY

- Manager Accounts with 20+ years' experience in Pharmaceutical, Textile, and FMCG sectors.
- Expertise in finalization of accounts, taxation, internal & external statutory audits, ERP deployment and Budgeting.
- Hands-on with Oracle, SAP, **QuickBooks**, ERP customization
- Strong compliance, **Cost Control**, and reporting background

WORK EXPERIENCE

Deputy Manager-Accounts & Taxation

Sois Life Sciences (Pharma / Nutraceutical Co.)



Nov'2023 - Present

- Timely filing of monthly sales tax Return eliminating late-filing penalties and ensured 100% accurate submission.
- Timely filing of Annual Income Tax Return of Company & directors.
- Managed taxation & compliance work for FBR, withholding tax deductions (u/s 153 & 149) and depositing into Government Treasury.
- Dealing with FBR notices, preparing their replies, and resolving FBR queries to conclusion.
- Overseeing the Annual Financial Statements.
- Monthly Budgeting & Planning.

Manager-Accounts

Winthrox Laboratories (Pvt.) Ltd.



Sep'2020 - Oct'2023

- Headed the Accounts Receivable & Payable section for over 100 vendors, improved the bill verification process, stopped double payments and helped the company save money through early-payment.
- Preparation of Financial Statements.
- Income Tax and Sales Tax matters.

Manager Accounts

Incom Rockwool (Pvt.) Ltd.



Aug'2018 - June'2020

- Monitoring of Daily Bank Position and Daily Activity Report to maintain liquidity.
- Preparation of Financial Statements.
- Co-ordination with external Auditors in Audit.
- Preparation of Party Position, Accounts Receivable and Ageing Report.
- Sales Tax Return.
- Co-ordination in development of ERP software.

Manager Internal Audit

Artistic Apparels (Pvt.) Ltd.



Apr'2016 – June'2018

- Led the Audit of all stores, identified & corrected stock discrepancies and matched physical counts with system records.
- Preparation of Audit Reports / Follow-up reports.
- Examination & audit of all documents including Purchase Voucher, Purchase Orders, Sales Tax Invoices for the purpose of payment.

COMPUTER LITERACY

Familiar with MS-Word, MS- Excel & many softwares including **QuickBooks**, Oracle, SAP, ERP, Busy, Tally, FoxPro, .Net etc. [\(Click to view Certificates\)](#)

KEY ACHIEVEMENTS

- **ERP Deployment:** Led development and implementation of ERP software, cutting processing time by **60% and enhanced data accuracy**.
- **Cost Reduction:** Strategically analyzed rates and operations to slash operational costs by **45%**.
[\(Click to view my Portfolio & Case Studies\)](#)
- **Recovery Optimization:** Engineered new AR protocols resulting in a **50% reduction in late payments**.

OTHER INTERPERSONAL SKILLS

Self-starter with strong planning, quality controlling & leadership skills. Well organized & determine realistic goals. Set & meet priorities and objectives. Consistently complete tasks on time.

CONTACT DETAILS

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Manager Import & Internal Audit Maksons Textiles (Pvt.) Ltd.

Jan'15 – March'16



- Optimized the costing sheet, reduced landed-cost discrepancies by 10%.
- Supervised the Import & L/C Documentation and implemented new scheduling protocols that eliminated port delays, which reduced import cost by 20%.
- Coordinated all Import and L/C matters with Banks and Clearing Agents; ensured zero-delay clearance of raw materials that all raw materials were cleared from the port on time to avoid any extra charges (demurrage) or production delays.
- Directed the Accounts Payable function for 60+ vendors; restructured the verification & payment cycle, eliminated duplicate billing & secured early-payment discounts, improving cash flow efficiency by 15%.
- Headed Audit of Yarn Stock, Fabric Stock, Store & Vault/Cash ensuring zero discrepancies between physical stock and system records.

Manager Costing

Gulistan Textile Mills Ltd.

Aug-2007 – Oct-2011



- Optimized Yield & Production Reporting and deviation summary to reduce raw material wastage by 5% for all group companies.
- Preparation of Raw material cotton report.
- Arranging timely payment of insurance premium & maintaining its complete record.

Assistant Manager–Accounts & Taxation

Ahmed Foods (Pvt.) Ltd.

Feb-2004 – Mar-2007



- Preparation of "Final Accounts" (Balance Sheet and Profit & Loss A/C).
- Arranging Annual "Statutory Audit" & co-ordination with external auditors.
- Timely preparation of "Sales Tax Statement" every month & arranging for its payment.
- Streamlined the Accounts Payable cycle for a large vendor base, ensuring 100% on-time payment and improved the company's cash-flow position through strategic vendor negotiations.
- Withholding Tax deduction and depositing.

ACADEMIC SUMMARY

- C.A. (Part)...Institute of Chartered Accountants of Pakistan
- M.B.A (Finance)...Preston University, Karachi campus.
- M.A(Economics)...University of Karachi
- B.Com...University of Karachi